

FULL-TIME PERMANENT EDUCATOR VACANCY:

BUSINESS STUDIES and ECONOMIC MANAGEMENT SCIENCES (EMS)

Pietermaritzburg Girls' High School is a leading school for girls, providing education from Grade 8 to Grade 12. The school has consistently been rated as one of the Top 25 Government Schools within South Africa. The school was founded in 1920 and continues to provide an outstanding education for young women in the academic, cultural and sporting fields.

As a school, our mission is to promote: human dignity and equal opportunity; the maximum freedom of the individual within the context of the maximum good for all; excellence according to the talent and interest of each person; a sound set of values; service; respect for community and environment; a commitment to the search for truth; the acquisition of knowledge; and the development of skills.

General description of the position:

1. To assume the position as an educator in the following subject:
BUSINESS STUDIES and ECONOMIC MANAGEMENT SCIENCES (EMS)
(and possibly other subjects as determined by the needs of the school).
2. To perform the duties of a home-class teacher, with attendance/registration and pastoral care responsibilities.
3. To participate in the school's extramural program. This includes co-ordinating and accompanying learners on subject-related excursions, assisting with other activities relating to the relevant departments, as well as being involved in sport and cultural activities.
4. To attend subject-specific workshops, training, cluster meetings and moderation sessions, and to report to members of the relevant departments.
5. To perform various school duties, including attending after-hours meetings, workshops, functions and other school-related duties.

Applicants should have the following personal attributes:

- Excellent interpersonal skills.
- A friendly, dynamic, creative and self-driven personality.
- The ability to take a leadership role and to show initiative in work-related situations but also be able to work successfully as part of a team.

- An attitude of life-long learning with regards to teaching methodologies and the acquisition of knowledge related to the subject.

Necessary qualifications and skills include:

- A relevant Bachelor's degree and teaching qualification are the minimum requirements.
- The candidate must be qualified to teach Business Studies and Economic Management Sciences up to Grade 12 level.
- A minimum of 3 years teaching Business Studies at Grade 12 level as well as EMS grades 8 and 9.
- SACE registration and a valid police clearance.
- The candidate should be highly articulate, confident and competent in the delivery of subject content and the development of subject-related skills.
- Good computer skills with regards to lesson preparation, presentation and general school administration are essential. The ability to use Smartboards and other ICT technologies in teaching is an advantage.
- The candidate must display excellent classroom management skills and the ability to develop positive relationships with the learners.

All GHS staff are expected to:

- Perform all of their duties with integrity and diligence.
- Project a professional demeanour and appearance at all times.
- Develop positive relationships with members of the GHS school community, which includes parents, learners and colleagues.
- Be prepared to support and uphold the ethos of the school as contained in the school's Mission Statement.

Interested applicants are invited to submit a CV of no more than four typed pages indicating qualifications, previous work experience, and at least two traceable referees to:

The HR Manager at recruitment@ghspmb.co.za

CLOSING DATE FOR APPLICATIONS: 13 NOVEMBER 2024

Pietermaritzburg Girls' High School reserves the right not to fill this position. If you have not been contacted by the school within two weeks of the closing date, please consider your application as unsuccessful.

Pietermaritzburg Girls' High School is an Equal-Opportunity Employer and reserves the right not to fill this post.