



## **PIETERMARITZBURG GIRLS' HIGH SCHOOL - VACANCY** **SCHOOL COUNSELLOR / EDUCATOR**

Pietermaritzburg Girls' High School is a leading school for girls, which provides education from Grade 8 to Grade 12. The school has consistently been rated as one of the Top 25 Government Schools within South Africa. The school was founded in 1920 and continues to provide an outstanding education for young women in the academic, cultural and sporting fields.

As a school, our mission is to promote human dignity and equal opportunity, the maximum freedom of the individual within the context of the maximum good for all, excellence according to the talent and interest of each person, a sound set of values, service, a respect for community and environment, a commitment to the search for truth, the acquisition of knowledge and the development of skills.

### **General description of the position:**

1. To assume the position of:
  - **SCHOOL COUNSELLOR**
  - **ISIZULU EDUCATOR: GET and FET Phases**
2. To teach lessons as determined by the needs of the school.
3. Provide learners and staff with counselling services and assistance.
4. Extra-mural involvement related to the relevant teaching subject.
5. To attend subject-specific workshops/training and to report back to department.
6. To perform various school duties, including attending after hours meetings, workshops, functions and other school-related duties.

### **Applicants would need the following personal attributes:**

- Excellent interpersonal skills.
- A friendly, dynamic, creative and self-driven personality.
- The ability to take a leadership role and to show initiative in work-related situations but also be able to work successfully as part of a team.
- An attitude of life-long learning with regards to teaching methodologies and the acquisition of knowledge related to the subject.

**Necessary qualifications and skills would include:**

- A relevant Psychology Bachelor's degree and teaching qualification would be the minimum requirements.
- The candidate must be qualified and experienced to teach isiZulu to Grade 12 level.
- The candidate must have counselling training as well as a minimum of 3 years' experience at this level preferably in a school or educational institution.
- SACE registration.
- A valid and up to date Police clearance.
- Registration with the Health Professions Council of South Africa (HPCSA) would be an advantage.
- To be highly articulate, confident and competent in the delivery of subject content.
- Good computer skills with regards to lesson preparation, presentation and general school administration.
- Excellent classroom management skills and the ability to develop positive relationships with the learners.

**ALL GHS staff are expected to:**

- Perform all of their duties with integrity and diligence.
- Project a professional demeanour and appearance at all times.
- Develop positive relationships with members of the GHS school community, which includes parents, learners and colleagues.
- Be prepared to support and uphold the ethos of the school as contained in the Mission Statement.

The salary package will be based on qualifications and previous teaching experience.

Interested applicants are invited to submit a CV of no more than four typed pages indicating qualifications, previous work experience and at least two traceable references to:

The HR Manager at [recruitment@ghspmb.co.za](mailto:recruitment@ghspmb.co.za)

**CLOSING DATE FOR APPLICATIONS: 30 November 2020**

Pietermaritzburg Girls' High School reserves the right not to fill this position.

If you have not been contacted by the school within two weeks of the closing date, please consider your application to have been unsuccessful.

We thank you for your interest in our school.

**PIETERMARITZBURG GIRLS' HIGH SCHOOL**

Tel 033 386 9271 • Fax 033 386 9273 • [admin@ghspmb.co.za](mailto:admin@ghspmb.co.za) • [www.ghspmb.co.za](http://www.ghspmb.co.za)

186 Alexandra Road, Scottsville, 3209 • Private Bag X5, Scottsville, 3209